**Meeting: Policing Board**

**Venue: Teams Meeting**

**Date: 6th September 2023**

**Time: 10:00-11:52**

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| **Members:** | Chief Constable, Dr Richard Lewis (CC)  Police and Crime Commissioner, Dafydd Llywelyn (PCC)  Chief Executive, Carys Morgans OPCC (CEX)  Chief Finance Officer, Beverley Peatling OPCC (CFO) |
| **Also Present:** | Staff Officer, DI Delyth Evans (DE)  Executive Support, Ellen Jones OPCC |

1. **Apologies and Introductions**

The PCC welcomed all to the meeting. The minutes from the previous meeting held on the 15th of August 2023 were deemed a true and accurate reflection of the meeting.

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| **Action No.** | **Action Summary** | **Update** |
| PB 224 | OPCC to prepare a local press statement in relation to the launch of the national Digital Crime and Performance Pack. | In Progress with OPCC Head of Engagement and Communications - OPCC & Force to publish a joint press statement and host a public virtual briefing. To be completed by end Sept 2023 |
| PB 230 | OPCC to review Force Performance publishing. | In Progress –discussed with T/Supt Louise Harries on 11/9 who will feed into Performance Team CI event |
| PB 243 | CC to review FOI backlog and provide response to PCC through correspondence | In Progress – Force response to be provided at the 21st September meeting |
| PB 244 | SPR to be revisited at the 6th September Policing Board | Complete - On Agenda |
| PB 251 | OPCC Engagement and Communications team to engage with INTACT activity | Complete |
| PB 252 | Force and OPCC to arrange open doors event at Force Headquarters | Ongoing with OPCC Engagement Advisor |
| PB 253 | Force to create digital newsletters, in consultation with the OPCC. | In Progress with PS 780 Darren Crockford and OPCC |
| PB 254 | Head of Contact and Incident Management to provide a briefing on the departments new structure | Complete – briefing held on 11/09/23 |
| PB 257 | Meeting to be arranged between the PCC and PS Ian Price to discuss the Road Strategic Assessment | Complete - meeting held 4th September |

1. **Update on actions from previous meetings**

***PB224 - National Digital Crime and Performance Pack publishing*–** The PCC informed of conversations held with the OPCC Head of Strategy and Policy and raised concerns with the difficulties of the Niche implementation. The PCC sought reassurance from the CC on how long the implementation of Niche will affect data systems. The CC informed the PCC that a work plan is currently being developed and acknowledged the difficulties caused and noted that matters would be resolved in 2024.

***PB243 - FOI backlog –*** The CC informed the PCC of a data performance meeting being held on the 7th September in which the Freedom of Information (FOI) backlog would be discussed. The CC suggested that the Force provide an update to the next meeting. The PCC welcomed the suggestion.

***PB257 -******Road Strategic Assessment -*** The PCC acknowledged the meeting held on the 4th of September with PS Ian Price and emphasised it’s importance due to the high level of road traffic collision deaths on Dyfed Powys roads. The PCC informed of the positive discussions held during the meeting and noted the great engagement by PS Ian Price and expressed his thanks for his ongoing work and engagement with the OPCC. The CC noted the importance of this work and suggested that the road strategic assessment can be used to educate and encourage the local authorities of Dyfed Powys to make changes. The PCC informed the CC of meetings arranged with the Chief Executives of the Dyfed Powys local authorities and noted that discussions will include road safety. The PCC suggested that a future joint letter to the local authorities and the Welsh Government could be sent. The CC welcomed this suggestion.

**Action: Joint letter to be sent to Welsh Government and local authorities in Dyfed Powys in relation to road safety.**

1. **Standing Items**
2. Chief Constable’s Update

The PCC thanked the CC for the comprehensive report provided. The CC provided an overview of the operational and organisational updates highlighting matters such as Op Cambrian. The CC informed the PCC of a letter sent to the Home Office detailing the difficulties the Force are facing in Policing the protest in Llanelli.

The CC informed the PCC that on the 20th September the Force are holding a Chief Officer wellbeing event and welcomed the PCC and the OPCC to attend. The CC informed the PCC that the Force were unsuccessful in appointing a new Head of Corporate Communications. The CC continued to inform that the Force had received His Majesty’s Inspectorate of Constabulary and Fire & Rescue Services PEEL inspection report and noted it’s positive feedback with two areas requiring improvement. The CC informed the PCC that the Force are going to challenge some recommendations and noted that the data and letter will be sent for the PCC’s consideration. The CC noted that the Force’s financial work had been identified as an area of positive practice and expressed his thanks to the Director of Finance (DoF) and the Chief Finance Officer (CFO) for their continued hard work.

A discussion ensued regarding staffing and the Force Review. The CC reassured the PCC that the Force had liaised with UNISON regarding the change to the Chief Officer Team. It was also noted that DCC Claire Parmenter had provided notification of her intention to retire in December 2023.

1. Police and Crime Commissioner’s Update

The PCC provided an overview of the update provided highlighting his recent commitments including attendance at the Pembrokeshire Show and the Llanelli Chamber of Trade meeting. The PCC informed the CC that concerns regarding Stradey Park Hotel and Police station opening hours were raised during the meeting. The PCC noted the importance of communicating with the Dyfed Powys communities informing them of station openings.

1. Force Review

The CC provided an overview of the current financial position. It was noted that there were no significant changes since the last report provided to the last meeting held on the 15th of August 2023. The CFO informed that regular meetings are held with the DoF.

1. Procurement / Contracts

No matters were noted for discussion.

1. **Matters for Discussion** 
   1. Strategic Policing Requirement

The PCC noted the briefing provided by the OPCC with the recommendations highlighted within. The CC and PCC agreed that the Force’s written response will be provided at the next Policing Board meeting.

**Action: Force response to SPR briefing to be provided at the 21st September 2023 meeting.**

1. **Area of Focus:**  Engagement with communities
   1. Engagement and Public Survey feedback

The PCC and CC acknowledged the reports provided and the list of recommendations noted for the Force’s consideration. A discussion ensured regarding maximising engagement and future opportunities and how to utilise feedback received. The PCC reiterated the importance of engaging with the communities to inform of important matters including station opening hours, 101 and 999 performance and Neighbourhood Policing Teams. The PCC welcomed a discussion with key individuals to progress matters and it was agreed that a discussion would take place after the next Policing Board with key members of OPCC and Force personnel.

**Action: Discussion in relation to public engagement to take place following Policing Board on 21st September**

A discussion ensured regarding the station opening hour review. The CC informed the PCC that the review has been completed and implemented and agreed that the review can be shared with the OPCC.

**Action: Station Opening hour review to be shared with the OPCC**

* 1. 'Y Sgwrs' consultation feedback

The PCC acknowledged the Youth Forum conference held and the positive discussions held. The PCC noted the recommendations set out within the feedback report and sought reassurance from the CC that these are being considered. The CC informed the PCC that as part of his role as the national lead for drugs that the feedback is being considered and implemented into the national portfolio. The PCC welcomed a response to the report which will be shared with the Youth Engagement Forum. The PCC suggested to the CC that they attend a future Youth Engagement meeting.

**Action: Force to provide response to ‘Y Sgwrs’ consultation feedback via correspondence to the OPCC**

1. **Matters for Decision**

No matters were raised for decision.

1. **Any Other Business** 
   1. Cymdeithas yr Iaith

The PCC acknowledged the correspondence received and suggested to the CC that they meet with Cymdeithas yr Iaith to further discuss. The CC noted his disappointment in receiving the letter. The CC welcomed a meeting to reassure Cymdeithas yr Iaith of what is being done within the Force to promote the Welsh language. The PCC sought reassurance on how the Force will prevent this from happening again. The CC noted that officers will be reminded of the Force’s responsibilities detailed under the Welsh Language act.

1. Firearms Licensing Engagement Meeting request

The PCC acknowledged the correspondence received and sought reassurance from the CC regarding this ongoing concern. The PCC welcomed the CC’s suggestions on how to better engage with the licence holders. The CC informed the PCC of some staffing concerns within the department but welcomed the suggestion to hold an engagement event hosted by the Force. The CC suggested that the engagement session could be used to inform licence holders of the plan in place to resolve their concerns and to educate licence holders on how they can help.

**Action: Force to arrange virtual session to address firearms licencing concerns**

**Review of all actions and decisions taken** *(Chair)*

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| **Action No.** | **Action Summary** | **To be progressed by** |
| PB 260 | Force response to SPR briefing to be provided at the 21st September 2023 meeting | Force |
| PB 261 | Joint letter to be sent to Welsh Government and local authorities in Dyfed Powys in relation to road safety. | Force and OPCC |
| PB 262 | **Discussion in relation to public engagement to take place following Policing Board on 21st September** | OPCC |
| PB 263 | Station Opening hour review to be shared with the OPCC | Force |
| PB 264 | Force to provide response to ‘Y Sgwrs’ consultation feedback via correspondence to the OPCC | Force |
| PB 265 | Force to arrange virtual session to address firearms licencing concerns | Force |

CLOSE