**Strategic Performance Board**

**Terms of Reference**

**1. INTRODUCTION**

This document defines the terms of reference for the Strategic Performance Board, its membership and the roles and responsibilities of the members**.**

# 2. STRATEGIC PERFORMANCE BOARD PURPOSE

The Police Reform and Social Responsibility Act 2011 established Police and Crime Commissioners (PCCs), who have a statutory duty and electoral mandate to hold the police to account on behalf of the public. The Strategic Performance Board is the forum in which the PCC will hold the Chief Constable (CC) and scrutinise the CC’s performance of the functions and responsibilities listed in section 1(8) of the 2011 Act and those functions and responsibilities under the direction and control of the CC.

# 3. GOVERNANCE

* The Chair of the Strategic Performance Board is the Police and Crime Commissioner.
* The Strategic Performance Board has a key role in ensuring that Force and OPCC commitments to national requirements are maintained and enhanced as required.
* Any emerging issues that require further consideration will be escalated to the Policing Board.
* The Strategic Performance Board is held to account for the way in which it delivers its functions by the Chief Executive and Monitoring Officer. Any emerging risks will be considered for inclusion within the Force and/or OPCC Risk Registers.

# 4. TERMS OF REFERENCE

The Strategic Performance Board provides opportunity for scrutiny and oversight of Force performance. It will focus on delivery of service against the priorities outlined in the Police and Crime Plan, performance against national measures and organisational productivity. A forward work programme will be established to ensure that meetings are effective and focus on matters at appropriate intervals throughout the year. This will be reviewed fortnightly by the OPCC Senior Management Team.

In line with the Policing Protocol 2023, the Strategic Performance Board will:

* Seek assurance on matters impacting public trust and confidence in policing;
* Scrutinise, support and challenge performance against the strategic priorities set out in the Police and Crime Plan;
* Hold the CC to account for the performance of the Force’s officers and staff;
* Focus on the delivery of effective services that support victims and provides victim satisfaction and public confidence, including consideration of commissioned service performance data;
* Provide critical friend challenge to drive improvement in policing services, without fettering the operational independence of the CC.
* The Committee may also consider areas for which the PCC has a duty to convene partners, such as monitoring of compliance with the Victims’ Code of Practice

## 5. MEMBERSHIP

The board will comprise of the following core members (or nominated representative):

|  |  |
| --- | --- |
| **Office of the Police and Crime Commissioner** | **Dyfed-Powys Police** |
| * Police and Crime Commissioner
* Chief Executive and Monitoring Officer
 | * Chief Constable
* Deputy Chief Constable
 |
| * Chief Finance Officer
* Director of Commissioning and Partnerships
* Head of Strategy and Policy
 | * Assistant Chief Constable
* Director of Finance
* Director of People and Organisational Development
 |
|  |  |

Both the PCC and CC may vary attendance and invite other attendees at their discretion to provide professional advice to the Board.

Members of the Police and Crime Panel can attend meetings as observers.

The Board will meet quarterly or at such shorter intervals as shall be agreed between the PCC and the CC.

The meeting will be webcast and actively promoted.

## 6. SECRETARIAT

The OPCC is responsible for the preparation, distribution and maintenance of papers relating to the Strategic Performance Board. This will include the management and publication of the minutes and the compilation of meeting agendas and papers. The CC’s Staff Officer is responsible for ensuring Force papers are submitted in line with the timescales below and will communicate outcomes and actions to relevant staff in the Force. The OPCC Executive Support Officer will communicate outcomes and actions to relevant OPCC staff.

An agenda and associated reports for the Strategic Performance Board will be circulated to Members no later than 7 days in advance of the meeting. As such, papers for consideration at the Strategic Performance Board are to be received by the OPCC Executive Support Officer 8 days in advance of the meeting. Urgent or late reports will need to be approved by the Chief Executive before inclusion for consideration by the Board.

Papers submitted to the Strategic Performance Board must be presented in an agreed format. All papers received will need to be appropriately marked in accordance with the Government Security Classification Policy to safeguard against inappropriate disclosure.

Matters discussed at the Strategic Performance Board which have operational sensitivity, relate to personal information or have commercial sensitivity will either be made public at an appropriate time in the future or be retained by the OPCC. The decisions relating to the public release of information will be made in accordance with the Freedom of Information Act and other statutory instruments or regulations which are applicable to the policing service and the Commissioner.

1. **VERSION CONTROL AND REVIEW DATE**

|  |  |
| --- | --- |
| Version:  | 2024-1 |
| Author: | Sophie Morgan, Executive Support Officer |
| Approval date: | 5th November 2024 |
| Approving Board: | Strategic Performance Board |
| Review date: | November 2025 |